Gaggle Safety Management User Guide / Learn the Basics

Which school & district contacts will receive notifications?

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In order to protect your students, Gaggle Safety Representatives will notify school or district contacts when inappropriate content is discovered. Depending on the type of incident, notifications for inappropriate content may go to either the students' Default Administrator or to Emergency Contacts.

But first, the different types of incidents that students receive for inappropriate content include:

- 1. A **User Violation** is the least severe incident discovered by Safety Representatives (the least severe of three levels). Generally, this is a situation where a student uses minor profanity, offensive language or attempts to send provocative, but not pornographic images. Students receive notifications when User Violations occur. Default Administrators are copied on all notifications after the first occurrence.
- 2. Questionable Content (QCON) is a moderately severe incident discovered by Safety Representatives (the second most severe of three levels). This includes anything that is not an immediate threat to the student, but is cause for concern and should be brought to an administrator's attention, including, but not limited to: a cyber-bullying situation; professional pornographic images or files; and extremely graphic, violent or sexually related stories/files not associated with an assignment. Administrators are contacted by email when QCON occurs. Students are NOT notified that their content was reviewed.
- 3. **Possible Student Situation (PSS)** is the most severe type of incident discovered by Safety Representatives (the most severe of three levels). This includes anything that is an immediate threat to the student, including but not limited to: student-produced pornography, violence, suicide, rape or harmful family situations. Administrators are contacted by phone and email as soon as possible, and we urge you to follow up on the situation immediately. Students are NOT notified that their content was reviewed.

If you are a Default Administrator:

A student's first User Violation notice will only be sent to the student responsible for the inappropriate content. The Default Administrator, however, will be copied on the notice for all subsequent User Violation notifications.

To see if you have User Violation notifications, log in to your Gaggle email account at https://apps.gaggle.net and select the Email tab at the top of the interface. You will be able to access notifications in the inbox.

If you are an Emergency Contact:

You will be contacted directly in cases of Questionable Content (QCON) and Possible Student Situations (PSS).

QCON notifications will be sent by email since they are not identified as immediate threats, and they will be sent to the email address that was provided for you by your school or district. In most cases, this will be your primary district email address. Students will not receive these notifications, but they might take notice that their email message has been blocked.

If a PSS is identified, Emergency Contacts are notified by phone, email and/or text message as soon as possible. The calls will be made to the phone number that was provided for your by your school or district.

Students, once again, are not notified, but they might take notice that their email message has been blocked. If student-produced pornography is discovered between the hours of 9PM and 6AM local time for a school or district, and if the situation is not life-threatening, then a call will be placed the following day.

No labels